

**Town Of Sutton
Historic Commission Meeting Minutes
October 20th, 2015**

Meeting Started at 7:04 p.m.

Members Present:

Keith Downer – Chairman
Donna Rossio – Member
Lori Funari – Member
Wally Baker – Member
Paul Dunn – Associate Member

Members Absent:

Mark Kellogg – Clerk

Review and Approve Minutes:

Minutes from the August 2015 and September 22nd 2015 meeting were voted and approved as written.

Public forum: None.

Public hearing: None.

MHC Grant update:

MHC Meeting for Residents in Manchaug is scheduled for 11/12/15 at Mill #1. However there is a typo, a correction is needed for the date due to Friday the 13th as a possible date for the meeting. K. Downer will contact Jen to make sure meeting date is the 12th. On October 15th W. Baker, Ms. Broomer, and Jen Hager conducted a site visit in Manchaug and reviewed maps of the area to familiarize each other with the district. Grant is on tract at this point.

Town Meeting Vote Results: Article #11 was tabled at town meeting, since there was no motion made by the petitioner. A study and or investigation needs to be conducted for proper direction of this Formula based business proposal in the center. Also a better description of the formula is needed for understanding and does R1 need to be amended to accommodate the formula. D. Rossio stated that Susan Cicaci had made recommendations for future planning and parking in the center back in 2000 or so and it will be in her report filed with MHC. It was also suggested by W. Baker that a workshop meeting on the formula business proposal be held with the Planning board and the Historic commission.

Old Business: Historic town maps requested last month by a civil engineer for review will be brought to the attention of Dave LaVallee by W. Baker for Dave to assist with the request. Not a Commission matter, a Society response is needed.

New Business: Plans for public shade tree removal and parking on the center common is in need of a Landscape Plan / Consultant review. D. Rossio

requested this review and a draft letter should be sent Jen Hager due to the future plans of that area. On 10/26/15 the Planning Board will hold a public meeting and any issues in regards to the common projects can be asked at that meeting for that boards input.

Announcements: BSC Group in behalf of MassDot submitted a letter to the commission for review regarding the storm water improvement project on RT.146 (Section 106 Review) stating that the project will have anticipated support from Federal Funds and the Sutton Historic Commission needs to be notified of such project. This has been an ongoing project in that area and the commission finds no historical impact.

The MHC monthly newsletter dated 10/15/2015 was presented to the commission for review.

The Central Mass Regional Planning Commission sent notification regarding site tours of three village center tours taking place on October 23rd 2015 in Bedford, West Concord, and Westborough Mass.

Correspondence: Sutton Historical Society submitted a copy of a letter to this commission regarding the proposed parking project on the West and South sides of the center common. This letter is asking for a review of alternatives for parking in the center. A copy was filed for members review.

* A motion to adjourn was made at 8:16 PM and was seconded. Motion Carried. Meeting adjourned at approximately 8:16 PM.

Respectfully Submitted: Keith Downer, Chair

 11/24/15

Keith Downer, Chair